



# Sidney Community School District

2754 Knox Road; Box 609 • Sidney, Iowa 51652 • 712-374-2141

Tim Hood, Superintendent thood@sidney.k12.ia.us  
Jennifer Maher, Business Manager jmaher@sidney.k12.ia.us  
Shannon Wehling, Pk-6 Principal swehling@sidney.k12.ia.us  
John Schultz, High School Principal jschultz@sidney.k12.ia.us  
Janet Lemrick, Board Secretary jlemrick@sidney.k12.ia.us

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BOARD OF DIRECTORS: Heidi Lowthorp, President; Alisha Ettleman, Vice-President; Erika Graham, Michael Daly, and Matthew McLaren

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## Sidney CSD – Regular Board Meeting Agenda

June 18, 2018 @ 7 p.m.

Boardroom, Sidney Junior/Senior High School, 2754 Knox Road

1. **Call Meeting to Order and Determine a Quorum**
2. **Pledge of Allegiance**
3. **Recognition of Guests and Public Comment-** the board will allow 5 minutes for citizens to discuss school matters with the board. *Discussing personnel matters relating to performance and evaluation are prohibited by the board.*
4. **Approval of Agenda**
  - a. Minutes of the May 21 Regular Board Meeting and May 30 Special Board Meeting
  - b. Consider Bills to be Paid
  - c. Financial Reports
  - d. Board Recognition:
5. **Reports:**
  - A. Elementary Principal Report
  - B. Jr/Sr High Principal Report
  - C. Maintenance Director Report
  - D. Technology Director Report
  - E. Transportation Director Report
  - F. Superintendent Report
    - a. Interviewing of Architect Firms
    - b. Updating Weightroom
    - c. Update of Joint Board Meeting Hamburg
    - d. Districts Budget Authority
    - e.
6. **Discussion**
  - A. Tuition Agreement Hamburg-Mr. Hood
  - B. Alley-Poyner-Macchietto Architectural Firms Contract-Mr. Hood
  - C. Equipment Breakdown Insurance-Mr. Hood
  - D. Teacher Computer Refresh and MacOS Maintenance/Support-Mr. Lang
  - E. Milk Bids-Mrs. Bryant
  - F. First Reading of Board Policy 100, 200 and 300-Mr. Hood
  - G. Bond Issue Timeline-Mr. Hood Boyd Jones Rep.

**H. Activity Fund Transfer-Mrs. Maher**

**I.**

**7. Action Items**

**A. Approval of Tuition Agreement Hamburg-Mr. Hood**

**B. Approval of Architect Alley-Poyner-Macchietto Contract-Mr. Hood**

**C. Approval of Equipment Breakdown Insurance- Mr. Hood**

**D. Approval of Computer Purchase and MacOS Maintenance/Support-Mr. Lang**

**E. Approval of Milk Bids-Mrs. Bryant**

**F. Approval of Bond Issue Timeline-Mr. Hood**

**G. Activity Fund Transfer-Mrs. Maher**

**H. Approval of Personnel:**

a.

b.

**I. Resignation of Personnel:**

a.

b.

**8. Board Comments:**

**A.**

**B.**

**9. Celebrations:**

**A.**

**10. Closed Session: 21.5 1 A. (i) Personnel**

**11. Motion(s)**

**12. Adjournment**

4a

**Sidney Community School District  
Board of Director Special Meeting Minutes  
May 30, 2018 3:30 pm 2754 Knox Road**

Call meeting to order and determine a quorum

President Erika Graham called the meeting to order at 3:30 pm. Directors present were Erika Graham, Matt McLaren and Shad Smith. Director Mike Daly arrived at 5:31 pm. Also present were Superintendent Tim Hood, Elementary Principal Shannon Wehling, Business Manager Jennifer Maher and Board Secretary Janet Lemrick.

The Pledge of Allegiance was recited.

Approval of Agenda

Motion to approve the agenda was made by Director McLaren with second by Director Smith. Motion carried. Ayes 3 Nays 0

Interview Architecture Firms

Invision Architectural and Engineering Services, BVH Architecture, KPE Architectural and Engineering Services and Alley-Poyner Macchietto Architecture.

Tuition Agreement

Mr. Hood updated the board on the progress of the tuition in agreement for Hamburg students.

Motion(s)

Architecture Firm

Motion to allow Mr. Hood to negotiate contract and fees to hire Alley-Poyner Macchietto Architecture was made by Director Smith with second by Director McLaren. Motion carried. Ayes 3 Nays 0 Abstain 1

Tuition Agreement

Tabled to next meeting.

Adjournment

Motion to adjourn at 6:50 pm was made by Director McLaren with second by Director Smith. Motion carried Ayes 4 Nays 0

\_\_\_\_\_  
Board President

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Board Secretary

4a

**Sidney Community School District**  
**Regular Meeting of the Board of Directors**  
**May 21, 2018 7:00 pm 2754 Knox Road**  
Call meeting to order and determine quorum

President Erika Graham called the meeting to order at 7:00 pm. Directors present were Erika Graham, Mike Daly, Matt McLaren, Shad Smith. Director Alisha Ettleman was absent. Also present was Superintendent Tim Hood, Secondary Principal John Schultz, Elementary Principal Shannon Wehling, Business Manager Jen Maher and Board Secretary Janet Lemrick.

The Pledge of Allegiance was recited.

Recognition of Guests and Public Comment

There were eight guests present. No public comment.

Approval of agenda

Motion to approve the agenda, April 16 work session/regular meeting, bills and financials was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Reports

Mrs. Wehling presented the elementary report

Mr. Schultz presented the secondary report.

Mr. Poe presented the grounds/maintenance report.

Mr. Hood presented the superintendent report

- a. Interviewing for the Jr/Sr High Principal has concluded.
- b. Contract negotiations with construction management firm Boyd Jones is still being processed.
- c. Jr/Sr High weight room demolition has started. Weight room equipment will be delivered mid June with staff being trained at that time. Students will begin using in July.
- d. Cement bleacher pads/batting cage pads bids were reviewed.
- e. Elementary doors and locks will be installed this summer.
- f. Funding to educate a foreign exchange student is no longer available to schools. One foreign exchange student has requested to attend school next fall.
- g. A School Based Interventionist through Green Hills AEA can be shared with Essex next year. They would be in Sidney two days a week at a cost of \$24,000 for the year.

Discussion

- a. Florida Trip- Mrs. Zavadil was present to discuss the Florida Trip taken by Vocal/Instrumental students during their high school career. The next trip is scheduled for summer of 2020 and fundraising will begin in earnest next fall. The Board agreed to support Mrs. Zavadil in this great opportunity for students.
- b. 2016-17 Audit-Findings of the audit were discussed with most of the recommendations already addressed and rectified.
- c. Lunch Prices-Mrs. Bryant was present to discuss the pricing regulations from the Department of Education. Adult prices will increase next year, but student meal pricing will remain the same.
- d. IWCC College Courses contract-Mr. Hood discussed the 2018-19 contract with IWCC college courses with the Board.
- e. Concrete Bids at Elem/Secondary school-Bids were discussed for summer concrete work.
- f. Boyd Jones (construction management firm) contract is still under discussion.
- g. Staff Handbook-Mr. Hood discussed the Staff Handbook with the Board.
- h. Tuition In Agreement with Hamburg-Dr. Wells from Hamburg Schools was present. The Board agreed to meet with Hamburg School Board sometime in June to solidify the contract for tuition into district students from Hamburg.
- i. Joint Board Meeting with South Page-The Board agreed to not meet jointly with South Page Board at this time.

Action Items

- a. Approval of Florida Trip

Motion to approve the Florida Trip in the summer of 2020 and fundraising activities to pay for the trip throughout the next two years was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

- b. Approval of 2016-17 Audit

Motion to approve the findings of the 2016-17 audit was made by Director McLaren with second by Director Daly. Ayes 4 Nays 0

- c. Approval of Lunch Prices 2018-19

Motion to approve the increase of adult breakfast to \$1.80 and adult lunch to \$3.65 for the 2018-19 school year was made by Director Smith with second by Director Daly. Motion carried. Ayes 4 Nays 0

- d. Approval of IWCC Contract

Motion to approve college courses contract with Iowa Western Community College for the 2018-19 year was made by Director Daly with second by Director Smith. Motion carried. Ayes 4 Nays 0

- e. Approval of Concrete Bids

Motion to award the concrete bids for 2 baseball and 1 softball batting cage floors (\$650 each), high school dumpster (\$640), elementary ramps 8x20 (1) and 8x25 (1) \$2500, elementary 4x4 sidewalk (\$110), 3x10 bus loading area (\$170) to Hodges Construction was made by Director Daly with second by Director Smith. Motion carried. Ayes 4 Nays 0

f. Construction Management Firm Contract

This item was tabled.

g. Approval of Staff Handbook

Motion to approve the staff handbook was made by Director McLaren with second by Director Smith. Motion carried. Ayes 4 Nays 0

h. Tuition In Agreement with Hamburg

This item was tabled.

i. School Based Interventionist

Motion to approve the School Based Interventionist through Green Hills AEA to be shared with Essex for the 2018-19 school year at a cost of \$24,000 to the district was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Approval of Personnel

Kim Payne, Secondary Principal

Motion to approve Kim Payne as Secondary Principal for the 2018-19 year was made by Director McLaren with seconded by Director Smith. Motion carried. Ayes 4 Nays 0

Liza Osborne, 7-12 Language Arts

Motion to approve Liza Osborne as 7-12 Language Arts instructor was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Charles Hollis, 7-12 Language Arts

Motion to approve Charles Hollis as 7-12 Language Arts instructor was made by Director McLaren with second by Director Shad Smith. Motion carried. Ayes 4 Nays 0

Megan Perkins, JH Student Council

Motion to approve Megan Perkins at JH Student Council sponsor was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Michele Thompson, Administrative Assistant

Motion to approve Michele Thompson as part time Administrative Assistant was made by Director McLaren with second by Shad Smith. Motion carried. Ayes 4 Nays 0

Julie Murren, Elementary Teacher

Motion to approve Julie Murren as Elementary Instructor was made by Director McLaren with second by Shad Smith. Motion carried. Ayes 4 Nays 0

Administrator Contract for Shannon Wehling

Motion to approve the Administrator Contract for Shannon Wehling for the 2018-19 year was made by Director Smith with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Rhonda Almquist, 7-12 Biological Science

Motion to approve Rhonda Almquist as 7-12 Biological Science instructor was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Rachel Lundy, Special Education Para

Motion to approve Rachel Lundy as Secondary Special Education Para was made by Director Daly with second by Director Smith. Motion carried. Ayes 4 Nays 0

Resignation of Personnel

Dave Dowling, HS Assistant Girls Basketball and HS Assistant Track

Motion to accept with regrets the resignation of Dave Dowling as HS Assistant Girls Basketball and HS Assistant Track coach was made by Director Smith with second by Director Daly. Motion carried. Ayes 4 Nays 0

Logan Landwehr: JH Baseball Coach 2019

Motion to accept with regrets the resignation of Logan Landwehr as 2019 JH Baseball coach was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Nicole Zavadil, 2019 High School Play

Motion to accept with regrets the resignation of Nicole Zavadil as 2019 High School Play sponsor was made by Director McLaren with second by Director Daly. Motion carried. Ayes 4 Nays 0

Randy Beck, Elementary Associate

Motion to accept with regrets the resignation of Randy Beck as Elementary Associate was made by Director McLaren with second by Director Daly. Motion carried. Ayes 4 Nays 0

Kameron Johnson, Secondary Associate

Motion to accept with regrets the resignation of Kameron Johnson as Secondary Associate was made by Director Daly with second by Director Smith. Motion carried. Ayes 4 Nays 0

Dan Blackburn, Industrial Tech Instructor

Motion to accept with regrets the resignation of Dan Blackburn as shared with Fremont-Mills Industrial Tech instructor was made by Director McLaren with second by Director Daly. Motion carried. Ayes 4 Nays 0

Hannah Langley, Elementary Associate

Motion to accept with regrets the resignation of Hannah Langley as Elementary Associate was made by Director Daly with second by Director McLaren. Motion carried. Ayes 4 Nays 0

Rachel Lundy, Cook

Motion to accept with regrets the resignation of Rachel Lundy as cook was made by Director Smith with second by Director Daly. Motion carried. Ayes 4 Nays 0

Board Comments

Matt McLaren and Erika Graham will meet at 2:00 on May 24 to select architectural firms for interviews.

Wednesday, May 30 at 3:30 is set for interviewing architectural firms.

President Graham invited a representative from IASB to present a board training workshop to board members prior to the regular board meeting on July 16.

President Graham asked about the possibility of bus drivers receiving paid insurance. Employees must average 30 hours per week over a 12 month year to qualify for paid insurance. Jen Maher, Business Manager, reminded the board that insurance is offered to all employees to purchase if they so choose.

Celebrations

Terry Graham was inducted into the KMA Hall of Fame at the Corner Conference Track meet.

State track participants.

Graduating Class of 2018

Preschool Celebration of Class 2030

Boy and Girl Golf Corner Conference Champions

Girl Track Corner Conference Champions

Maddy Duncan finished 6<sup>th</sup> at State Track with new school record in 400 meter.

Adam Thompson finished 7 at State Track in 3200 meter

Corner Conference Art Fair had 331 entries from Sidney

Mister McNaughton and Cash Smith completed 17 laps for 1<sup>st</sup> place in the Super Mileage Car Challenge at the Corner Conference CTE Fair.

High School Band received a II rating and Choir received a I rating at Large Group contest.

Employee years of service awards went to: Five years-Terry Graham, Meagan Poe, Kathy Oswald, Amy McClintock, Chelsey Kozisek, and Meghan Halvorson; Ten years-Jennifer Maher, Rhonda Hobbie; Fifteen years-Rhonda Sheldon; Twenty years-Pat Barrett, Thirty years-Teresa Focht

Adjournment

Motion to adjourn at 8:25 pm was made by Director McLaren with second by Director Daly. Motion carried. Ayes 4 Nays 0

\_\_\_\_\_  
Board President

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Board Secretary



# Iowa Department of Education



## Payments to Department of Education Subrecipients

To change the display, select a different Sort by, Funding, Fiscal Year, or Warrant Issued Date and click the 'GO' button.

Sort by: Date then Funding ▾	Select Funding: All ▾	Select Fiscal Year: All ▾	Warrants issued between 5/21/2018 and 5/21/2018	Go	EXIT
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Sidney Comm School District-00002131478					
Warrant Date	Fiscal Year	Funding	Comment	Uniform Financial Accounting Source Code	Amount
5/21/2018	2018	F&N - Breakfast Program	Breakfast	4552	\$4,126.48
5/21/2018	2018	F&N - Program	Lunch	4553	\$14,653.62
<b>TOTAL</b>					<b>\$18,780.10</b>

Please contact [Brad Albers](#) or [Michael Lammers](#) with questions regarding deposits on this website.

If your deposit is not displayed on this website, it was not a disbursement by the Department of Education. Contact the Department of Administrative Services for more information.

**Fremont County Treasurer**

DATE: 06/01/2018

Funds Collected For the Month of May  
Apportionment of Funds Ordered **Sidney School**

Order No. 1040  
Fund 65004

Cust# 0001137

Sidney School  
Secretary of School Board  
PO Box 609  
Sidney IA 51652

Month Description	Amount	
05 Current Net Prop. Taxes	28,908.26	*
** Total 01 General	28,908.26	**
05 Current Net Prop. Taxes	1,163.70	*
** Total 09 ISL	1,163.70	**
*** Total Order Issued	\$30,071.96	***



Fund: 21 STUDENT ACTIVITY FUND  
Chart of Account Number

Chart of Account Description

21 728 000 8006 000  
21 728 000 8007 000  
21 728 000 8008 000  
21 728 000 8009 000  
21 728 000 8010 000  
21 728 000 8011 000  
21 728 000 8012 000  
21 728 000 8019 000  
21 728 000 8014 000  
21 728 000 8015 000  
21 728 000 8017 000  
21 728 000 8016 000  
21 728 000 8019 000  
21 728 000 8020 000  
21 728 000 8021 000  
21 728 000 8022 000  
21 728 000 8029 000  
21 728 000 8026 000  
21 728 000 8028 000  
21 728 000 8038 000

DO NOT USE!!  
CLASS OF 2018  
FUND BALANCE - 88 CHEERLEADERS  
FUND BALANCE - SIDEWALK PROJECT  
FUND BALANCE - CLASS 2017  
DO NOT USE!!  
FUND BALANCE - CLASS 2021  
FUND BALANCE - CLASS 2020  
FUND BALANCE - FB CHEERLEADERS  
FUND BALANCE - WR CHEERLEADERS  
GENERAL ATHLETIC (RPOP)  
FUND BALANCE - ELEM ACTIVITIES  
FUND BALANCE - INTEREST  
ELEMENTARY POP MACHINE  
FUND BALANCE - LIBRARY  
JH CHEERLEADING  
FUND BALANCE - FUNDRAISER  
CLASS OF 2016  
ATHLETIC SEASON

Fund Total: 21

Beginning Balance	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
0.00	0.00	0.00	0.00	0.00	0.00	0.00
3,887.78	480.76	0.00	0.00	0.00	0.00	3,207.00
290.33	0.00	0.00	0.00	0.00	0.00	290.33
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
400.08	0.00	0.00	0.00	0.00	0.00	400.08
1,780.87	0.00	0.00	0.00	0.00	0.00	1,780.87
198.80	0.00	0.00	0.00	0.00	0.00	198.80
(78.28)	0.00	0.00	0.00	0.00	0.00	(78.28)
6,314.00	314.44	4,823.80	0.00	0.00	0.00	10,823.86
0.00	0.00	0.00	0.00	0.00	0.00	0.00
309.28	53.77	0.00	0.00	0.00	0.00	255.51
76.30	0.00	8.24	0.00	0.00	0.00	83.54
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
288.21	0.00	0.00	0.00	0.00	0.00	288.21
0.00	0.00	0.00	0.00	0.00	0.00	0.00
5,341.88	213.13	0.00	0.00	0.00	0.00	5,128.45
0.00	0.00	0.00	0.00	0.00	0.00	0.00
3,089.43	236.64	0.00	0.00	0.00	(1,141.17)	1,771.62
80,789.86	10,488.32	22,509.01	0.00	0.00	0.00	82,822.65

Fund: 10 OPERATING FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
10 721 000 3273 000	FUND BALANCE-PHASE III	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 721 000 8001 000	FUND BALANCE ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 721 000 8023 000	FUND BALANCE PE UNIFORM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 721 000 8024 000	FUND BALANCE - PICTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 721 000 8026 000	FUND BALANCE - POP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 721 000 8027 000	FUND BALANCE - SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 1112 410	OTHER DESIGNATED FUND BALANCE LEP WEIGH	(1,484.49)	1,702.84	0.00	0.00	0.00	(3,187.12)	(3,187.12)
10 729 000 1113 000	OTHER DESIGNATED FUND BALANCE HOME SCHO	87,185.88	533.45	0.00	0.00	0.00	86,652.23	86,652.23
10 729 000 1116 420	OTHER DESIGNATED FUND BALANCE AT-RISK	12,886.05	0.00	0.00	0.00	0.00	12,886.05	12,886.05
10 729 000 1118 470	OTHER DESIGNATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 1119 420	RESERVE FOR AT RISK	48,319.59	0.00	0.00	0.00	0.00	48,319.59	48,319.59
10 729 000 3116 000	TLC YR 2	105,752.00	0.00	13,219.00	0.00	0.00	118,971.00	118,971.00
10 729 000 3117 000	OTHER DESIGNATED FUND BALANCE PRESCHOOL	24,962.06	0.00	0.00	0.00	0.00	24,962.06	24,962.06
10 729 000 3118 000	OTHER DESIGNATED FUND BALANCE	39,264.00	0.00	0.00	0.00	0.00	39,264.00	39,264.00
10 729 000 3204 000	TEACHER COMP	69,847.58	17,576.37	26,392.00	0.00	0.00	78,663.21	78,663.21
10 729 000 3206 000	TEACHER COMP - ADD DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 3208 000	OTHER DESIGNATED FUND BALANCE	207.55	0.00	0.00	0.00	0.00	207.55	207.55
10 729 000 3211 000	EDUC EXCELLENCE PHASE ONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 3212 000	PHASE II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 3216 000	JA EARLY INTERVENTION	23,672.00	0.00	2,958.00	0.00	0.00	26,631.00	26,631.00
10 729 000 3227 000	DCAT	5,796.68	0.00	0.00	0.00	0.00	5,796.68	5,796.68
10 729 000 3342 000	EARLY LITERACY	12,563.17	0.00	0.00	0.00	0.00	12,563.17	12,563.17
10 729 000 3373 000	RESERVE FOR CARRYOVER AID & OTHER RESERV	3,804.05	0.00	0.00	0.00	0.00	3,804.05	3,804.05
10 729 000 3376 000	TEACHER COMP PROF DEVELOPMENT	21,798.78	420.00	2,782.00	0.00	0.00	24,130.78	24,130.78
10 729 000 3378 000	RESERVE FOR MARKET FACTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 3387 000	TEACHER LEADERSHIP GRANT	44,387.30	0.00	0.00	0.00	0.00	44,387.30	44,387.30
10 729 000 4200 000	TITLE VI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 729 000 4643 000	TITLE IIA FED TEACHER QUALITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 748 000 8017 000	ELEMENTARY ACTIVITIES	12,069.70	3,828.42	1,886.89	0.00	0.00	10,128.17	10,128.17
10 759 000 0000 000	UNRESERVED-FUND BALANCE	1,061,075.39	452,908.57	359,208.06	0.00	0.00	967,374.90	967,374.90
10 759 000 1820 000	FUND BALANCE ELEM DONATIONS	14,965.00	821.00	163.00	0.00	0.00	14,307.00	14,307.00
10 759 000 1822 000	FUND BALANCE - PE DONATIONS	130.00	0.00	0.00	0.00	0.00	130.00	130.00
10 759 000 8003 000	FUND BALANCE ANNUAL	12,723.89	0.00	0.00	0.00	0.00	12,723.89	12,723.89
10 759 000 8005 000	FUND BALANCE BAND RESALE	3,349.29	47.92	1,226.52	0.00	0.00	4,527.89	4,527.89
10 759 000 9001 000	UNRESERVED-FUND BALANCE MAXINE MYERS ST	934.00	0.00	0.00	0.00	0.00	934.00	934.00
10 759 000 9004 000	CAREER TECH	(1,294.18)	0.00	0.00	0.00	0.00	(1,294.18)	(1,294.18)
	Fund Total: 10	1,583,694.90	477,838.37	407,836.49	0.00	0.00	0.00	1,513,693.02

Vendor ID: BMOHARRIS Vendor Name: BMO HARRIS MASTERCARD

Entry Date: 06/14/2018

Purchase Order Number: 080518

Requisition Number: SCHULTZ

COA Number: 21 0000 1000 920 6835 618

Description: AMAZON - SOFTBALL SUPPLIES

Checking Account ID: 65.45

Check Number:

Check Date:

Posted:

COA Number: 21 0000 1000 950 7008 618

Description: EBAY - SOFTBALL HELMETS

74.89

COA Number: 21 0000 1000 950 7008 618

Description: BAKERS - PROM.

26.42

COA Number: 21 0000 1000 950 7008 618

Description: SAMS - PROM

476.62

COA Number: 21 0000 1000 950 7008 618

Description: WALMART - PROM

36.06

1,361.43

06/14/2018 06/2018 INV 080518 MAHER

Description: GIT N GO - STATE TRACK FUEL REAP

128.88

06/14/2018 P

COA Number: 10 0000 1000 100 4334 618

Description: QUICKTRIP - STATE TRACK FUEL REAP

34.31

COA Number: 10 0000 1000 100 4334 618

Description: RAMADA - ROOM STATE TRACK REAP

2,876.16

COA Number: 10 0000 1000 100 4334 618

Description: SPAGHETTI WORKS - STATE TRACK REAP

279.70

COA Number: 10 0000 1000 100 4334 618

Description: SPECTATORS - STATE TRACK REAP

361.15

COA Number: 10 0000 1000 100 4334 618

Description: TEXAS ROADHOUSE - STATE TRACK REAP

358.86

COA Number: 10 0000 1000 325 4331 618

Description: AMAZON - ECS PERKINS GRANT

282.14

COA Number: 10 3000 1000 100 3373 618

Description: CASEYS - PIZZA STAGE REMOVAL

70.30

COA Number: 10 3000 2410 000 0000 294

Description: AMAZON PRIME

13.90

COA Number: 10 3000 2410 000 0000 294

Description: JMC - REGISTRATION M THOMPSON

40.00

COA Number: 10 3000 2410 000 0000 531

Description: USPS - POSTAGE

16.50

4,441.70

06/14/2018 06/2018 INV 080518 MAHER

Description: CASESYS - PIZZA LAST DAY OF SCHOOL

212.22

06/14/2018 P

COA Number: 61 0000 3110 000 0000 631

Description: CASESYS - PIZZA LAST DAY OF SCHOOL

212.22

06/14/2018 06/2018 INV 080518 MAHER

Description: WORLDS OF FUN - SR CLASS TRIP

680.00

06/14/2018 P

COA Number: 21 0000 1000 910 8007 618

Description: CASEYS - FB GOLF TOURNAMENT

100.00

COA Number: 21 0000 1000 920 6721 618

Description: WALMART - FB GOLF TOURNAMENT

38.95

COA Number: 21 0000 1000 920 6721 618

Description: WHIPS - FB GOLF TOURNAMENT

50.00

868.95

06/14/2018 06/2018 INV 080518 SCHULTZ

Description: HYVEE - STAFF COOKIES

25.98

06/14/2018 P

COA Number: 10 0000 1000 100 3373 618

Description: WARD SCIENCE - SCIENCE SUPPLIES

279.96

COA Number: 10 3000 1000 217 3303 618

Description: WALMART - SPED LEVEL 3

64.45

COA Number: 10 3000 2410 000 0000 531

Description: USPS - POSTAGE

3.75

COA Number: 10 3000 2410 000 0000 618

Description: WALMART - CARD STOCK PAPER

20.98

386.12

06/14/2018 06/2018 INV 080518 SCHULTZ

Description: SAMS - HS STU COUNCIL

96.45

06/14/2018 P

COA Number: 21 0000 1000 950 7006 618

Description: WHIPS - HS STU COUNCIL

43.34

COA Number: 21 0000 1000 950 7006 618

Description: WHIPS - HS STU COUNCIL

139.79

BALANCE SHEET

May-2018

May-2017

May-2017

GENERAL FUND:

CASH ACCOUNT

BALANCE FIRST OF MONTH	487,627.55	
INTEREST	12.54	
RECEIPTS	1,555.84	
WITHDRAWALS OR TRANSFERS	0.00	
ACCTS PAYABLE	(74,736.93)	
PAYROLL	(406,513.92)	
AEA FLOWTHRU	0.00	
BALANCE END OF MONTH	<u>7,945.08</u>	<b>21,429.06</b>

ISJIT INVESTMENT	261,937.01	
INTEREST	224.50	
RECEIPTS	242,799.00	
WITHDRAWALS OR TRANSFERS	(261,937.01)	
BALANCE END OF MONTH	<u>243,023.50</u>	<b>453,403.43</b>

CASH BOX	<b>50.00</b>	<b>50.00</b>
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SAVINGS

BALANCE FIRST OF MONTH	1,007,970.57	
INTEREST	246.92	
RECEIPTS	164,437.99	
WITHDRAWALS OR TRANSFERS	0.00	
BALANCE END OF MONTH	<u>1,172,655.48</u>	<b>783,515.21</b>

<b>TOTAL GENERAL FUND</b>	<b>1,423,674.06</b>	<b>1,258,397.70</b>
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LUNCH FUND:

CASH ACCOUNT

BALANCE FIRST OF MONTH	71,703.97	
INTEREST	0.64	
RECEIPTS	36,317.20	
PAYROLL TO GENERAL FUND	(6,828.25)	
ACCTS PAYABLE	(24,456.83)	
BALANCE END OF THE MONTH	<u>76,736.73</u>	
<u>CASH ON HAND</u>	0.00	

<b>TOTAL LUNCH FUND</b>	<b>76,736.73</b>	<b>59,447.07</b>
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ACTIVITY FUND:

CASH ACCOUNT

BALANCE FIRST OF MONTH	14,736.32	
INTEREST	0.07	
RECEIPTS	979.26	
FROM CASH ON HAND	0.00	
ACCTS PAYABLE	(11,020.78)	
WITHDRAWALS OR TRANSFERS	0.00	
	<u>4,694.87</u>	<b>5,000.11</b>

<u>CASH ON HAND</u>	<b>750.00</b>	<b>750.00</b>
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INVESTMENTS

BALANCE FIRST OF MONTH	65,313.64	
INTEREST	7.17	
RECEIPTS	25,057.97	
FROM CASH ON HAND	0.00	
WITHDRAWALS OR TRANSFERS	(3,001.00)	
BALANCE END OF MONTH	<u>87,377.78</u>	<b>85,314.82</b>

<b>TOTAL ACTIVITY FUND</b>	<b>92,822.65</b>	<b>91,064.93</b>
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SCHOOLHOUSE FUNDS

CASH ACCOUNT

	MANG-22	PPEL-36	LOSST-33	(DEBT SERVICE - 40) BONDS	QZAB
BALANCE FIRST OF MONTH	0.00	0.00	21,370.26	0.00	0.00
INTEREST	0.00	0.00	0.13	0.00	0.00
RECEIPTS	0.00	40,259.34		0.00	0.00
ACCTS PAYABLE	0.00	(40,259.34)	(16,370.26)	0.00	0.00
WITHDRAWALS OR TRANSFERS	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>5,000.13</u>	<u>0.00</u>	<u>0.00</u>

INVESTMENTS

BALANCE FIRST OF MONTH	163,457.74	89,128.29	296,802.00	(8,487.40)	0.00
INTEREST	30.48	17.21	56.29	0.00	0.00
RECEIPTS	16,035.36	12,231.58	34,625.18	8,487.40	0.00
BOND PAYMENT	0.00	0.00	0.00	0.00	0.00
INTERFUND TRANSFERS(DEBT)	0.00	0.00	0.00	0.00	0.00
WITHDRAWALS OR TRANSFERS	0.00	0.00	0.00	0.00	0.00
BALANCE END OF MONTH	<u>179,523.58</u>	<u>101,377.08</u>	<u>331,483.47</u>	<u>0.00</u>	<u>0.00</u>

<b>TOTAL SCHOOLHOUSE FUNDS</b>	<b>179,523.58</b>	<b>101,377.08</b>	<b>336,483.60</b>	<b>0.00</b>	<b>0.00</b>
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May-2017	<b>153,174.37</b>	<b>51,524.01</b>	<b>340,026.80</b>	<b>240,280.37</b>	<b>0.00</b>
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<b>GRAND TOTAL OF ALL FUNDS</b>	<b>2,210,617.70</b>				
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May-2017	<b>2,193,915.25</b>		<b>617,384.26</b>		
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**SIDNEY SCHOOL BOARD REPORT OF EXPENDITURES  
SIDNEY COMMUNITY SCHOOL**

	CLAIMS PAID IN	June-2018 Accounts Payable	
<b>Payroll</b>			
Salaries/Wages	318,333.33	General	114,166.58
District Expense Insurance	25,699.62	Lunch Fund	45,515.88
IPERS	27,581.58	Activity Fund	19,778.17
Medicare/Social Security	23,635.85	School House	42,892.42
District Total	<u>395,250.38</u>	District Total	<u>222,353.05</u>

**SIDNEY COMMUNITY SCHOOL DISTRICT BOARD REPORT FOR June-2018**

Fund 10 OPERATING FUND		FUND 61 SCHOOL NUTRITION FUND	
ADVANTAGE ADMINISTRATORS	5.20	ANDERSON ERICKSON DAIRY CO	2,738.14
AGRIVISION	138.23	BEARD, MICHAEL & MICHELLE	29.55
ATCHISON MOLT ELECTRIC	10,834.86	BMO HARRIS MASTERCARD	478.78
BAARETT, PAT	376.00	BORREGO	11.05
BECK, JENNIFER	151.27	BUCKNER	2.65
BLACK HILLS ENERGY	284.10	BULLER FIXTURE CO	29,093.95
BMO HARRIS MASTERCARD	14,254.27	COMSTOCK	116.15
CENTRAL RIVERS AREA	140.60	COMSTOCK	4.20
CHAT MOBILITY	122.86	CRUIKSHANK, GREGG	29.60
CITY OF SIDNEY	692.85	CUSICK, CINDY	3.45
DES MOLNES STAMP MFG CO	51.00	EBERLY	4.80
DHS CASHIER, 1ST FL.	3,594.06	FEIK, GINGER	0.75
DONS JOHN'S SEPTIC PUMPING	145.00	FITZPATRICK	0.10
DOTYS BODY SHOP	98.69	GORDON, ROSEMARY	1.75
EDUCATIONAL SERVICE UNIT #3	4,681.60	GREEN	5.45
FEDERAL PROCESSING REGISTRY	399.00	HARTWIG	25.75
FELD FIRE EQUIPMENT	2,441.25	HARVEY	1.85
FRANCK & SEXTRO	700.00	HENSLEY	17.95
FREMONT-HILLS COMMUNITY SCHOOL	27,076.21	HUNTINGTON, BILL	0.85
GATEHOUSE MEDIA NEBRASKA	469.00	KEASEY	10.75
GLENWOOD COMMUNITY SCHOOL	17,903.14	LAUGHLIN	3.10
GLENWOOD GLASS	456.50	LEMASTER	4.80
GOODMAN, LORI	333.22	MARTIN BROTHERS DIST	3,763.56
HAYES MECHANICAL	372.24	MATTOON, MELISSA	18.00
HENNEMAN AUTO PARTS	1,049.56	RICHARDS	6.20
HENNEMAN, KRIS	1,027.50	RIPAMONTI	3.35
HILLS PLUMBING AND HEATING llc	3,042.00	RUZE	38.85
MOLT GAS COMPANY	5,227.64	SCADDEN	0.95
IOWA COMMUNICATIONS NETWORK	266.03	SCHULTZ, JOHN	10.45
IOWA PUPIL TRANSPORTATION	340.00	SIDNEY FOODS LTD	113.89
ISEBA	923.38	SIDNEY GENERAL FUND	8,824.61
JR CLASS	80.00	STOCKSTELL	12.35
JURRY, SALLY	45.00	THORNE, ROMI	56.00
KB KUSTOMS	210.71	TRUMBEL	43.35
KOZISEK, CHELSEY	245.00	TRAVIS	10.10
LARSON	994.00	URTON, KELLI	13.55
LARSEN, DYAN	53.99	VAANSYOC	0.70
LOPEZ, GABRIEL	220.00	VAUGHN	13.55
MATHESON TRI-GAS INC	57.65		
MEGHAN HALVORSON,	388.60	<b>Fund Total:</b>	<u>45,515.88</u>
MENARDS	99.57	<b>Checking Account#2 Total:</b>	<u>345,315.88</u>
MIDAMERICAN ENERGY	3,339.04		
MIDWEST PUMPING	225.00		
MITCHELL, ERIKA	220.00		
NELSON, DAVE	771.92		
NOBLE TOWNSHIP EDUCATIONAL SERVICES	750.00		
PIERCE, BARR	231.00		
RED LINE OIL	461.28		
RED OAK WELDING SUPPLIES INC	521.40		
RICHARDSON SANITATION	1,168.80		
ROCKER, NANCY	495.00		
SHELDYAYEV	994.00		
SHENANDOAH MEDICAL CENTER	528.00		
SIDNEY ARGUS HERALD	544.71		
SIDNEY FOODS LTD	840.67		
SOUTH PAGE CSD	45.00		
SPIRAL COMMUNICATIONS	856.46		
THOMPSON, NICOLE	18.75		
UNIVERSITY OF NEBRASKA OMAHA	1,478.20		
URTON, ROBERT	441.00		
VETTER EQUIPMENT CO	60.16		
WIDGER, WENDY	174.40		
<b>Fund Total:</b>	<u>114,166.58</u>		
<b>Checking Account Total:</b>	<u>317,166.38</u>		

RICHARDSON SANITATION	STAGE TEAR DOWN/MONTHLY SERVICE	1,168.80
ROCKER, NANCY	TLC MILEAGE	495.00
SHELDYAYEV	TRANSPORTATION ASSISTANCE X 2	994.00
SHENANDOAH MEDICAL CENTER	DOT FX	528.00
SIDNEY ARGUS HERALD	ADVERTISING	544.71
SIDNEY FOODS LTD	CHARGE ACCOUNT	840.67
SOUTH PAGE CSD	BOARD FIES	45.00
SPIRAL COMMUNICATIONS	SERVICE	856.46
THOMPSON, MICHELE	MAY MILEAGE REIMBURSEMENT	18.75
UNIVERSITY OF NEBRASKA OMAHA	AARON LANG TUTION	1,478.20
URTON, ROBERT	MAY MILEAGE REIMBURSEMENT	441.00
VETTER EQUIPMENT CO	BUS SUPPLIES	60.16
WIDGER, WENDY	BALANCE OF ED REIMBURSEMENT	174.40

114,166.58  
114,166.58

Checking 2

ANDERSON ERICKSON DAIRY CO	MILK	2,738.14
BEARD, MICHAEL & MICHELLE	REFUND NUTRITION ACCOUNT	29.55
BMO HARRIS MASTERCARD	PCARDS	478.78
BORREGO	REFUND NUTRITION ACCOUNT	11.05
BUCKNER	REFUND NUTRITION ACCOUNT	2.65
BULLER FIXTURE CO	NEW FREEZER	29,093.95
COMSTOCK	REFUND NUTRITION ACCOUNT	116.15
COMSTOCK	REFUND NUTRITION ACCOUNT	4.20
CRUICKSEANK, GREGG	REFUND NUTRITION ACCOUNT	29.60
CUSICK, CINDY	REFUND NUTRITION ACCOUNT	3.45
EBERLY	REFUND NUTRITION ACCOUNT	4.80
FEK, GINGER	REFUND NUTRITION ACCOUNT	0.75
FITZPATRICK	REFUND NUTRITION ACCOUNT	0.10
GORDON, ROSEMARY	REFUND NUTRITION ACCOUNT	1.75
GREEN	REFUND NUTRITION ACCOUNT	5.45
HARTWIG	REFUND NUTRITION ACCOUNT	25.75
HARVEY	REFUND NUTRITION ACCOUNT	1.85
HENSLEY	REFUND NUTRITION ACCOUNT	17.95
HUNTINGTON, BILL	REFUND NUTRITION ACCOUNT	0.85
KEASEY	REFUND NUTRITION ACCOUNT	10.75
LAUGHLIN	REFUND NUTRITION ACCOUNT	3.10
LEMASTER	REFUND NUTRITION ACCOUNT	4.80
MARTIN BROTHERS DIST	FOOD	3,763.56
MATTOON, MELISSA	MILE REIMBURSEMENT	19.00
RICHARDS	REFUND NUTRITION ACCOUNT	6.20
RIPAMONTI	REFUND NUTRITION ACCOUNT	3.35
RUIZ	REFUND NUTRITION ACCOUNT	38.85
SCADDEN	REFUND NUTRITION ACCOUNT	0.95
SCHULTZ, JOHN	REFUND NUTRITION ACCOUNT	10.45
SIDNEY FOODS LTD	CHARGE ACCOUNT	113.89
SIDNEY GENERAL FUND	NUTRITION PAYROLL	8,824.61
STOCKSTELL	REFUND NUTRITION ACCOUNT	12.35
THORNE, RONI	REFUND NUTRITION ACCOUNT	56.00
THUMMEL	REFUND NUTRITION ACCOUNT	43.35
TRAVIS	REFUND NUTRITION ACCOUNT	10.10

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Sidney Community School District | **APMA**



**JAY PALU**  
Architect  
*Alley Poyner Macchietto Architecture*



**DARIC O'NEAL**  
Architect  
*Alley Poyner Macchietto Architecture*



**MINDY ZAUHA-FILIP**  
Interior Designer  
*Alley Poyner Macchietto Architecture*

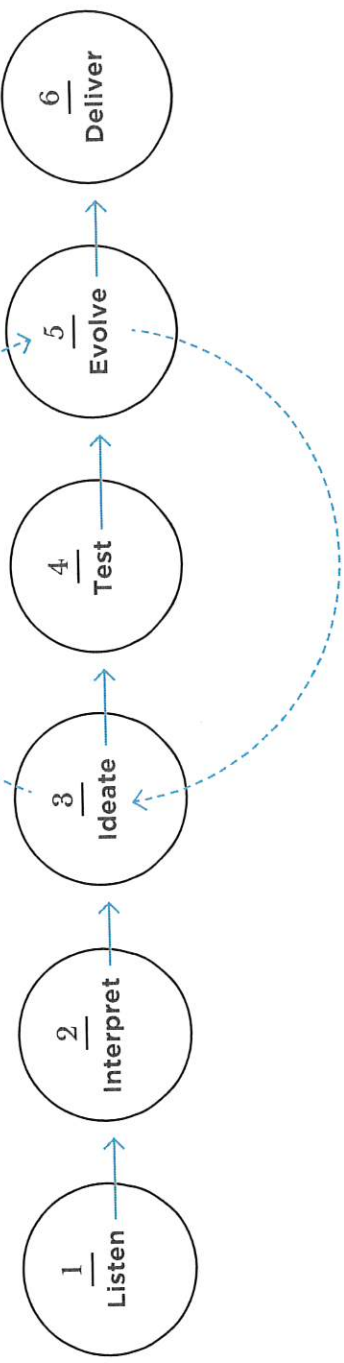


**DENISE POWELL**  
Community Engagement  
*Alley Poyner Macchietto Architecture*

**Our Dedication**

Put People First.  
Advance Design.  
Build Communities.

**Our Process**



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# Unspent Authorized Budget Worksheet

6003

Sidney

(Line 32 = Legal Limit on General Fund Spending)

Authority	Data Source	Estimated FY15	Estimated FY16	Estimated FY17	Estimated FY18	Estimated FY19
1 Formula	AidLevy 4.3/5.1	2,057,543	1,947,733	2,554,040	2,729,816	2,654,719
2 Formula	AidLevy 4.8/5.2	0	130,385	0	0	102,395
3 Formula	AidLevy 4.11/5.3	87,417	176,549	210,061	199,105	194,495
4 Formula	AidLevy 4.14/5.4	438,615	328,648	355,704	392,349	484,013
5 Formula	AidLevy 4.22/5.5	199,941	199,941	247,219	263,920	263,920
6 Formula	AidLevy 4.30/5.6	21,011	21,011	26,043	27,822	27,822
7 Formula	AidLevy 4.38/5.7	22,324	22,324	27,691	29,592	29,592
8 Formula	AidLevy 4.46/5.8	0	0	0	132,185	132,185
9 Formula	AidLevy 4.49/5.9	109,537	99,885	127,680	137,004	137,726
10 Formula	AidLevy 4.54/5.10	4,755	14,407	0	0	0
11 Formula	AidLevy 4.60/5.11	17,138	16,138	20,871	22,303	21,702
12 Formula	AidLevy 4.63/5.12	18,954	17,849	23,081	24,663	23,995
13 Formula	AidLevy 4.66/5.13	0	0	0	0	0
14 Formula	AidLevy 4.74/5.14	11,248	11,248	13,110	14,068	14,141
15 Formula	AidLevy 4.82/5.15	1,194	1,194	1,397	1,501	1,513
16 Board/SBRC	AidLevy 5.17	77,351	31,011	38,794	62,744	68,600
17 Board/SBRC	SBRC	0	0	1,202	0	0
18 Board/SBRC	SBRC	24,484	205,752	165,735	46,137	100,000
19 SBRC	SBRC/DE	260,601	324,035	297,425	297,425	250,000
20 SBRC	SBRC/DE	0	0	0	0	0
21 Board/SBRC	SBRC/DE	0	0	0	0	0
22 Board/SBRC	SBRC	0	0	0	0	0
23 SBRC	SBRC	0	0	0	0	0
24 Auditor	AidLevy 5.18	0	80,427	-5,748	0	0
25 Calculated	AidLevy 5.16	18,229	18,229	26,193	22,474	22,474
26 Calculated	Calculated	3,333,884	3,610,308	4,078,112	4,358,160	4,484,344
27 Board/Vote	AidLevy 7.35	79,575	61,237	98,865	70,008	101,040
28 Board/Vote	AidLevy 10.27	166,784	171,092	209,125	220,296	220,817
29 Board	AidLevy 11.3	0	0	0	0	0
30 Board	See Note 1	1,132,943	1,318,232	2,043,257	1,642,217	1,665,879
31 Calculated	Calculated	1,226,313	1,229,701	1,298,210	1,781,172	1,966,599
32 Calculated	Calculated	5,939,499	6,390,570	7,727,569	8,071,853	8,438,679
33 Board	See Note 2	4,709,798	5,092,360	5,946,397	6,105,254	6,202,674
34 Calculated	Calculated	1,229,701	1,298,210	1,781,172	1,966,599	2,236,005

4,713,186      5,160,869      6,429,359      6,290,681      6,472,080

Maximum spending without a decline in Unspent Authorized Budget

Estimated expenditure level does not reduce Unspent Authorized Budget      Estimated expenditure level does not reduce Unspent Authorized Budget

Sidney



## TUITIONING AGREEMENT

COME NOW, the parties hereto, the Sidney Community School District, hereinafter "Sidney" and the Hamburg Community School District, hereinafter "Hamburg", and agree to the following tuition sharing arrangement as authorized by Section 256.13 and Iowa Code Section 280.15 Code of Iowa:

1. TERM: The term of this Agreement shall be for two (2) years consisting of the 2017-2018 and 2018-2019 school years. The Agreement shall commence on July 1, 2017 and shall terminate on June 30, 2019, unless the parties enter into a whole grade sharing agreement effective July 1, 2019, for the 2019-2020 school year, at which time this Agreement will become void. The agreement will automatically renew each year unless notification is given by either party by March 15<sup>th</sup>.
  
2. STUDENTS AND SERVICES INVOLVED:
  - a. Students: This Agreement shall cover the regular program student population of Hamburg in grades 9 through 12 excluding those students open enrolled out of Hamburg to any school district, including Sidney. It shall include students who are open enrolled from other school districts into Hamburg. Arrangements for special education students will be separately made by Hamburg. If Hamburg special education students are educated in Sidney, Hamburg will be charged actual costs. Special education students will not be included in the head count for the purpose of payment in paragraph 3 of this Agreement.
  
  - b. Services: Services under this Agreement shall include all academic and extra-curricular and co-curricular programming in grades 9-12. Hamburg students in grades 9-12 will attend school full-time at Sidney. Hamburg students may also participate in non-athletic and athletic extracurricular and co-curricular activities at Sidney. Any post-secondary enrollment opportunity costs shall be the responsibility of the resident district. Student transcripts shall be provided by Sidney to Hamburg within one (1) month of the end of each semester. Both districts shall endeavor to adopt a common school calendar. Sidney will use its best efforts to arrange its high school class schedule to provide classes as requested by Hamburg while balancing the need to have a schedule which also accommodates Sidney resident students.
  
3. TUITION: Hamburg will pay Sidney an amount equal to one hundred percent (100%) of the amount designated by the state as the regular district cost per pupil (for Sidney) for the 2017-2018 school year, for each Hamburg student attending Sidney under this Agreement. The number of Hamburg student participants will be counted on October 1 and on the third Friday in February. Payment will be made by Hamburg to Sidney in two installments. The first installment will be

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payable on January 30 after receipt of invoice from Sidney and will be calculated by multiplying the number of the Hamburg students in the October 1 county by 50% of the Sidney regular district cost per pupil. The second installment will be payable on June 15 after receipt of invoice from Sidney and will be calculated by multiplying the number of Hamburg students in the February count by 50% of the Sidney regular district cost per pupil. Hamburg will also be responsible for paying student book and other fees to the same extent Sidney students are charged. Hamburg will keep all 9-12 Teacher Leadership and Compensation money it receives for the 2017-2018 school year.

4. TRANSPORTATION: Hamburg shall be exclusively responsible for transporting its 9-12 resident students to and from Sidney daily under this Agreement, including for all academic and extra-curricular activities. Sidney shall provide transportation to Hamburg students in grades 9-12 for extra-curricular events held outside Sidney on the same basis as it provides transportation to Sidney students. Any field trips or other transportation required as part of the curricular or extra-curricular program shall be provided to Hamburg students by Sidney. Should the occasion arise where either district provides transportation services for the other district, not otherwise addressed in this Agreement, the miles shall be recorded. The cost of said transportation should be the cost per mile as stated on the prior year's Annual Transportation Report to the Department of Education multiplied by the number of miles for said activities, or such other determination of cost as may be required by law.
  
5. DISCIPLINE: Hamburg students will be under the jurisdiction of Sidney policies and handbook rules relating to school discipline and participation in extra-curricular activities while attending classes and participating in extra-curricular activities at Sidney. All disciplinary or other hearings, if any, will be conducted by the Sidney Administration and/or its Board shall administer such rules and conduct as necessary, with the exception of hearings regarding long-term suspensions (greater than ten (10) days) and expulsions. The Hamburg Board, as the Board of the resident district for the Hamburg students shall perform these hearings. When the Hamburg Board conducts hearings regarding long-term suspensions or expulsions, the Board shall apply the Sidney disciplinary codes, policies and regulations when and where applicable. Both Sidney and Hamburg shall strive to make their respective disciplinary codes, policies and regulations as uniform as possible.
  
6. JOINT BOARD MEETINGS: The Boards of both districts may meet jointly once each year at a meeting jointly scheduled between the parties and shall also meet at any additional times as otherwise deemed necessary by mutual agreement.

7. COMMITTEE AND ARBITRATION: A standing committee shall be created and consist of one (1) Board representative from each District to facilitate cooperation under this Agreement. The Superintendent of each District shall be an ex officio, non-voting member of the committee but shall be in attendance at all committee meetings. Issues of interpretation or change which may arise under this Agreement or additional issues which are not directly addressed in the Agreement may be discussed by the committee for recommendation to their respective Boards for adoption as amendments or supplements to this Agreement. If the Districts should fail to agree on questions arising under or in conjunction with this Agreement, either party may request arbitration. The Districts will attempt to agree on an arbitrator to serve. Absent agreement, either party may request a list of three persons with prior experience as Iowa school administrators to be appointed by the Administrator of Green Hills AEA who shall hear the evidence as presented by the Districts' representatives and who shall issue a binding decision. Costs of representation shall be borne separately and the costs of the arbitrator shall be shared equally.
8. STAFFING: Sidney shall be responsible to staff grades 9-12 to serve the educational requirements of all Hamburg students being served under this Agreement. The financial responsibility for such staff (inclusive of salary and benefits) shall be the responsibility of Sidney as the employing District. Sidney agrees to consider any staffing concerns raised by Hamburg, but the ultimate hiring and firing decisions regarding staff in grades 9-12 shall be that of Sidney.
9. SCHOOL RECORDS: At the conclusion of the school year following graduation of Hamburg students, an official copy of the transcript and academic record of each graduated student and each student who has withdrawn or transferred during the preceding school year shall be maintained by Sidney.
10. LIABILITY: Responsibility and liability of Hamburg for Hamburg students in grades 9-12 shall cease upon disembarking of students from Hamburg transportation and shall resume upon embarking of students upon Hamburg transportation at the end of the academic or extracurricular day. Responsibility and liability for Hamburg students in grades seven through twelve during the academic and extracurricular day shall rest with Sidney. If any claim for injury is made by a student, the district transporting or supervising the student at the time of the injury shall be responsible for any payment of claims, damages, or judgments arising out of the injury. The districts agree to carry liability insurance consistent with the agreement.
11. SEVERABILITY: Should any paragraph or provision of this Agreement be declared illegal by a court or agency of competent jurisdiction, then that

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paragraph or provision shall be deleted from this Agreement to the extent of the illegality. Such deletion shall not affect any other paragraphs or provisions of this Agreement.

12. AMENDMENT AND MODIFICATION: This Agreement may be modified or amended only by mutual written agreement of the parties hereto.

IN COMMEMORATION OF THIS AGREEMENT the Presidents of the respective Boards of Directors have signed this instrument on the dates set forth below.

SIDNEY COMMUNITY SCHOOL  
DISTRICT

Date: \_\_\_\_\_

By \_\_\_\_\_  
Board President

HAMBURG COMMUNITY SCHOOL  
DISTRICT

Date: \_\_\_\_\_

By \_\_\_\_\_  
Board President

01244740-1\22252-000



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# SU Insurance Company



Quote: TW29217-3

## 2018 RENEWAL PROPOSAL

May 1, 2018

SIDNEY COMMUNITY SCHOOL DISTRICT  
2754 KNOX ROAD  
SIDNEY, IA 51652

RENEWAL CHANGES	PREMIUM
<p><b>EQUIPMENT ADDS:</b>            ADDED (5) LAPTOPS (FROM 60 TO 65), ADDED THE FOLLOWING (9) CATEGORIES: (A20) AUTO SHOP, (A50) SEWING, (A120) ICN INCLUDING SATELLITE DISH, (A168) COMPUTER COMMUNICATIONS, (A140) FILE SERVERS, (A200) INTERIOR GATES / INTERIOR/EXTERIOR DOORS, (A810) CONCESSION STAND EQUIPMENT &amp; VENDING MACHINES, (A410) BINDERS), (A820) TIME &amp; ATTENDANCE SYSTEM</p> <p><b>EQUIPMENT DELETES:</b>            DELETED (3) 1:1 LAPTOPS (FROM 400 TO 397), DELETED (7) TABLETS (FROM 150 TO 143)</p>	
<b>PROPOSED 2018-2019 ANNUAL PREMIUM</b>	<b>\$83,310</b>

6D

# Apple Inc. Education Price Quote

<b>Customer:</b> Aaron Lang SIDNEY COMMUNITY SCHOOLS Phone: 7123742141 email: alang@sidney.k12.ia.us	<b>Apple Inc:</b> Jason Slaughter 1 Infinite Loop Cupertino, CA 95014 email: jason_slaughter@apple.com
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Apple Quote: 2204762017

Quote Date: Thursday, April 19, 2018

Quote Valid Until: Saturday, May 19, 2018

**Quote Comments:**  
 Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	MacBook Air 5-pack (13-inch/1.8GHz i5/8GB/128GB SSD storage/Intel HD Graphics 6000) Part Number BMT12LL/A  MacBook Air 5-pack (13-inch/1.8GHz i5/8GB/128GB SSD storage/Intel HD Graphics 6000) Part Number: MQD62LL/A Quantity: 55.000	11	\$4,145.00	\$150.00	\$3,995.00	\$43,945.00
2	MacBook Air 13-inch Part Number Z0UU <b>Configuration:</b> <ul style="list-style-type: none"> <li>• 2.2GHz Intel Dual-Core Core i7, Turbo Boost up to 3.2GHz</li> <li>• Intel HD Graphics 6000</li> <li>• 8GB 1600MHz LPDDR3 SDRAM</li> <li>• 128GB PCIe-based SSD</li> <li>• Backlit Keyboard (English) / User's Guide (English)</li> </ul>	10	\$959.00	\$35.00	\$924.00	\$9,240.00

Extended EDU List Price Total	\$55,185.00
Total Discount	\$2,000.00
Extended Discounted Price Subtotal	\$53,185.00
- Additional Tax	\$0.00
- Estimated Tax	\$0.00

GD

4/19/18, 3:38 PM

Extended Discounted Total Price\*

\$53,185.00

\*In most cases Extended discounted Total price does not include Sales Tax  
\*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID . Please contact your institution's Authorized Purchaser to submit the above quote online at <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - If you are the Authorized Purchaser and need to register for access to the Apple Education Online Store, go to <http://myaccess.apple.com>. For registration assistance, call 1.800.800.2775, option 4, option 1.
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to [institutionorders@apple.com](mailto:institutionorders@apple.com). Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
  - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT [contracts@apple.com](mailto:contracts@apple.com).
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
  - APPLE INC. AS THE VENDOR
  - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  - PURCHASE ORDER NUMBER
  - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
  - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL {QuoteExpirationDate} UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 1788902  
Opportunity ID: 18000001083944  
<https://ecommerce.apple.com>  
Fax:

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Document rev 10.6.1

Date of last revision - June 20th, 2016

Quote # Q-135363  
 Created Date 4/26/2018  
 Expiration Date 5/3/2018

6D



Prepared By Katie Sanford  
 Quote Contact Katie Sanford  
 Email [katie.sanford@jamf.com](mailto:katie.sanford@jamf.com)  
 Phone 715-491-0893

Account Name Sidney Community Schools

Submit POs by either:  
 - Email: [Purchasing@jamf.com](mailto:Purchasing@jamf.com)  
 - Fax: 612-332-9054

Bill To Name Sidney Community Schools  
 Bill To PO Box 609  
 2754 KNox Rd.  
 Sidney, IA 51652  
 United States

Ship To Name Sidney Community Schools  
 Ship To PO Box 609  
 2754 KNox Rd.  
 Sidney, IA 51652  
 United States

Product	SKU	Quantity	Sales Price	Subtotal	Total Price	Line Item Description
EDU - Jamf Pro (Casper Suite) for macOS AM - (250-999)	1120031202	497.00	USD 20.00	USD 9,940.00	USD 9,940.00	Renewal macOS Product Maintenance and Support (01 Apr 2018 - 01 Jul 2019) Prorated 15 months

Payment Terms Net 30  
 JAMF Software LLC, TIN: 82-3031543

Total Price USD 9,940.00  
 Grand Total USD 9,940.00

Company Address 100 S Washington Ave #1100  
 Minneapolis, MN 55401  
 USA

Special Terms Maintenance and support valid until July 1, 2019

**Terms:** Invoices are due net 30 days from receipt. Jamf products and services are licensed and provided exclusively pursuant to the terms and conditions set forth in the Jamf standard End User License & Services Agreement ("EULSA") that accompanies the software or services, or a separate written licensing agreement between the parties, as applicable. Specifications for the provision of any services quoted are located on the Jamf website. JumpStart Services must be scheduled within 12 months of purchase. In case of conflict between any terms located on the Jamf website, the EULSA (or other written agreement between the parties, if applicable), shall govern. Any inconsistent or additional terms, including those set forth on a customer purchase order (PO), are not binding on JAMF Software, LLC.

**Sales Tax:** This price quote does not include applicable sales tax. JAMF Software, LLC., will charge the appropriate sale tax for your location if applicable. If your purchase qualifies for a tax-exempt status, please send a copy of your "Tax Exempt Certificate" with your PO. If no certificate is received at the time of order, Jamf will charge the appropriate sales tax for your location.

**Requirements:** The following information must be provided before an order can be fulfilled: PO #, Quote Number, Jamf Representative, and a copy of a tax exemption certificate (if applicable).

Kindly submit PO's to JAMF Software, LLC. Should you have any queries or require further clarification, contact your Jamf Representative.



6E  
Milk Bid Sheet  
2018-2019

The purpose of Sidney Community School District Invitation for Bid is to solicit competitive bids from qualified suppliers for Milk products.

Sidney Community School District's Nutrition Program serves approximately 450 students. Our Elementary Building, 1004 Illinois, serves (PK-6 grade) students approximately 100 breakfasts and 230 lunches as well as 100 students afternoon milk daily. Our JR/SR High School Buildings, 2754 Knox Road, serves (7-12 grade) students approximately 80 breakfasts and 200 lunches daily.

Please provide Milk prices for the following:

1% Low fat non-flavored Milk	½ pint paper carton	<u>.2140</u>
Chocolate Fat Free Milk	½ pint paper carton	<u>.2190</u>
1% Low fat non-flavored Milk	½ pint plastic bottle	<u>.2840</u>
Chocolate Fat Free Milk	½ pint plastic bottle	<u>.2890</u>

Milk coolers will also be provided by the supplier.

**Escalation/De-escalation Clause**

All prices shall be firm for 30 days, after which milk can increase to decrease in accord with changes in Class 1 raw milk prices based on monthly Federal Milk Order Announcements for the Central Zone. Prices for milk delivered can be increased or decreased at the rate of \$0.001 per half pint for each full \$0.15 increase/decrease in raw milk per hundred weight.

The vendor will comply with the Buy American provision. The Buy American Provision in Section 12(n) of the NSLA requires SFAs to purchase, to the maximum extent practicable, domestic commodity or product. This provision supports American agriculture. A domestic commodity or product is defined as an agricultural commodity that is produced in the United States and a food product that is processed in the United States using substantial agricultural commodities that are produced in the United States. "Substantial" means that over 51 percent of the final processed product consists of agricultural commodities that were domestically grown.

I certify that the contents of this Milk bid submitted on behalf of Anderson Erickson Dairy Co are true and accurate. I certify that Anderson Erickson Dairy Co has not made any knowingly false statements in its bid and that I, the undersigned, have the authority to represent this company and submit this bid.

Sincerely,

Prices quoted are subject to the attached escalator clause.

We furnish and maintain all necessary milk coolers. Please note that when a school system owns their own coolers .0050/1/2 pint can be deducted.

Name: Bob Seidl *Bob Seidl*

Title: Accounting Manager

Date: 6-12-18

Attachments: *USDA Non-Discrimination Statement  
Certification Regarding Food Law  
Suspension and Debarment Certification  
Vendor Statement of No Bid*



**RIDICULOUSLY HIGH STANDARDS.**

## ESCALATOR CLAUSE

### FLUID MILK PRODUCTS:

The prices in this bid are based on the Class I price (at 3.5% butterfat) plus premiums. The Class I price is established under the terms of the Central Federal Milk Market Order #32. The price established for the month of June 2018 is \$19.62 per 100 lbs. The components of this price include: Class I Skim Price - \$6.35/cwt.; Class I Butterfat Price - \$2.6074/lb; Location Adjustment - \$1.80/cwt.; Premiums - \$2.85/cwt.

The formula for price adjustments of fluid milk delivered in half-pint and all other size containers is as follows:

- a. Compute the difference per hundredweight for Class I milk between the price for the month in question and the price for the base month indicated above (or the most recent month in which prices were adjusted) based on the factors relating to the actual cost of each product. Actual cost for each product is determined as follows:  
(Skim factor) \* (Skim price) + (Butterfat factor) \* (Butterfat price) + Location adjustment + Premiums. Skim factors/Butterfat factors are as follows: Whole milk - .9665/3.35; 2% milk - .9800/2.00; 1% milk - .9900/1.00; Skim milk - .9995/.05.
- b. Multiply this difference per hundredweight by .086 (8.6 / 100 – 8.6 lbs. to each gallon of milk) to calculate the difference in price per gallon.
- c. One-sixteenth of this difference is the amount of change in price for each one-half pint container of milk. All other size containers will be proportional.
- d. If the price for Class I milk is higher during the month in question than in the base month, the sum will be added to the previous price charged by the vendor. If the price for Class I milk is lower during the month in question than in the base month, the sum will be deducted from the previous price charged by the vendor.

### ALL PRODUCTS:

Prices bid on all products are subject to change based on price changes from our suppliers including but not limited to fuel, packaging and ingredients. Supporting documentation is available upon request.

ANDERSON ERICKSON DAIRY

2420 E. University | Des Moines, Iowa | 50317-6501 | Tel: 515-265-2521 | Fax: 515-263-6301 | [www.aedairy.com](http://www.aedairy.com)

6 E

Milk Bid Sheet

2018-2019

Suspension and Debarment Certification

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
(b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
(d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name: Anderson Erickson Dairy; Dairy Bid; PR/Award Number or Project Name; Name(s) and Title(s) of Authorized Representative(s): Bob Seidl, Accounting Manager; Signature(s): Bob Seidl; Date: 6-12-18

GE.



**RIDICULOUSLY HIGH STANDARDS.**

Anderson Erickson Dairy  
2420 E. Univeristy  
Des Moines, IA 50317

## HACCP Plan

April 2018

### HAZARD ANALYSIS CRITICAL CONTROL POINT:

Introduction: Anderson Erickson Dairy is involved in the food processing, blending, packaging, storage and transportation of food products. The success of our company is linked with the quality and safety of our products. Therefore, Anderson Erickson Dairy has implemented the HACCP program to produce safe and wholesome products for our customers. The scope of the HACCP plan applies to all products produced at Anderson Erickson Dairy, from the receipt of raw materials, through processing steps, and to the distribution of finished products.

The **Hazard Analysis Critical Control Point (HACCP)** system is a preventive system for assuring the safe production of food products; it works on the basis of prevention.

The principles of HACCP are applicable to all phases of food production, food preparation and handling, processing, storage and distribution system. The HACCP process covers all types of potential food safety hazards such as:

- 1.) Physical: metal shards, glass fragments, debris, plastic, wood, etc.
- 2.) Chemical: cleaning supplies, pesticide residues, machinery, lubricants, etc.
- 3.) Biological: bacteria, viruses, molds, parasites, etc.

These hazards were taken into consideration in developing the HACCP program. The HACCP program consists of seven major principles:

- 1.) Conduct a hazard analysis associated with growing, harvesting, raw materials and ingredients, processing, manufacture, distribution, marketing, preparation, and consumption of the dairy food.
- 2.) Identify the Critical Control Points (CCPs) required to control the identified hazards in the process.
- 3.) Critical Limits: Establish the critical limits for preventive measures associated with each identified CCP.
- 4.) Establish CCP monitoring requirements. Establish procedures for using the results of monitoring to adjust the process and maintain control.
- 5.) Establish corrective actions to be taken when monitoring indicates that there is a deviation from an established critical limit.
- 6.) Establish procedures for verification that the HACCP system is working correctly.
- 7.) Establish effective record-keeping systems that document the HACCP plan.

HACCP requires that all persons involved in food production have information about the products and its production process and are able to identify where and how food safety problems could occur. HACCP has prerequisite programs with sanitation standard operating procedures (SSOPs), standard operating procedures (SOPs), pest control program, product retrieval policy and good manufacturing practices.

6E1



June 14, 2018

Sidney CSD  
Theresa Bryant  
2754 Knox Road, Box 699  
Sidney, IA 51852

Dear Ms. Bryant:

Per your request, we are pleased to submit the following bid on dairy products for the 2018-2019 school year.

	<u>June Esc.</u>
½ Pint 1% Milk Paper	\$0.1673
½ Pint 1% Milk Plastic	\$0.2373
½ Pint Choc FF Paper	\$0.1722
½ Pint Choc FF Plastic	\$0.2422

This is an escalating/de-escalating bid on all items. Please see attached clause for monthly cost adjustment factors.

We look forward to hearing from you on the outcome of the bid. Please feel free to call if you have any questions.

Thank you for the opportunity to bid.

Sincerely,

Bridgette Hinsley  
Sales Supervisor  
Hiland Dairy Foods  
2901 Cuming Street  
Omaha, NE 68131  
402.344.4321 ext 576  
Bhinsley@hilanddairy.com

6 E 1

**Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)**

The pricing quoted is based on **June's 2018** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$.10 per CWT (up or down) will move the cost of a half pint \$ .00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate , re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

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All price changes will become effective on the 1<sup>st</sup> day of the month following the price announcement.

6 E 1

CERTIFICATE OF NON-COLLUSION/INDEPENDENT PRICE  
DETERMINATION

The undersigned certifies that the preparation and submission of the attached bid have been conducted independently, without consultation, communication, or agreement with any other bidder or potential bidder and that there will be no consultation, communication, or agreement on the price, terms, and conditions of this bid by or on behalf of Hiland Dairy Foods Co., LLC with any other bidder or potential bidder prior to the official opening of the bid.

Date: 6.14.18

Hiland Dairy Foods Co., LLC

*Rick Beaman*

Rick Beaman  
General Sales Manager

GEI

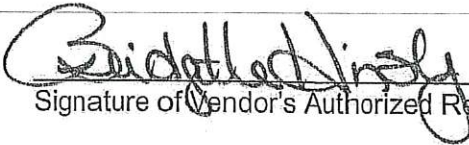
Milk Bid Sheet  
2018-2019

Certification Regarding Food Laws

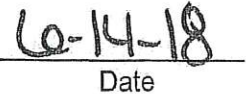
Dear Sidney Community Schools ,

By submission of this Milk bid sheet, the undersigned certifies the following:

1. The vendor has a Hazard Analysis Critical Control Point (HACCP) and Food Defense Plan on file. At a minimum, these plan include, but are not limited to:
  - i. Having a product traceability system in place from receipt to delivery to designated delivery site.
  - ii. Documentation of conducting a mock recall for product once per year.
2. The vendor will provide the School Food Authority (SFA) representatives 24/7 accessibility in the event of a USDA Recall. Indicate the vendor authorized staff and back-up staff name and contact information.
3. The vendor has a public notification capability on their website to provide updates on USDA Food Recall information or
4. The vendor will provide a communication plan to the school district for food recall with these bid documents.

  
Signature of Vendor's Authorized Representative

  
Title

  
Date



Schedule

ID	Task Name	Duration	Start	Finish
1	Comprehensive Facility Assessment & Prep message	50 days	Mon 6/4/18	Mon 7/23/18
2	Present Findings to Community	1 day	Tue 7/24/18	Tue 7/24/18
3	Solicit Volunteers for Steering Committee to lead Solution	14 days	Tue 7/24/18	Mon 8/6/18
4	Prioritize needs & develop solutions - Series of meetings	60 days	Wed 7/25/18	Sat 9/22/18
5	Present potential solutions	1 day	Sun 9/23/18	Sun 9/23/18
6	Listen to the steering committee and community surveys	14 days	Mon 9/24/18	Sun 10/7/18
7	Refine the concepts	14 days	Mon 10/8/18	Sun 10/21/18
8	Present to steering committee/survey	1 day	Mon 10/22/18	Mon 10/22/18
9	Analyze feedback. Develop Scenarios	14 days	Tue 10/23/18	Mon 11/5/18
10	Steering committee meeting to vote on scenarios	1 day	Tue 11/6/18	Tue 11/6/18
11	Fine tune selected scenario	7 days	Wed 11/7/18	Tue 11/13/18
12	Present plan to broader audience. Community Meeting	1 day	Wed 11/14/18	Wed 11/14/18
13	Analyze community feedback. Fine tune recommended solution	7 days	Thu 11/15/18	Wed 11/21/18
14	Steering committee recommendation to board	1 day	Thu 11/22/18	Thu 11/22/18
15	Board review and adjustments	7 days	Fri 11/23/18	Thu 11/29/18
16	Board resolution to draft petition language	1 day	Fri 11/30/18	Fri 11/30/18
17	Draft petition language	7 days	Sat 12/1/18	Fri 12/7/18
18	Collect signatures for petition	10 days	Sat 12/8/18	Mon 12/17/18
19	Board resolution	1 day	Tue 12/18/18	Tue 12/18/18
20	Focus groups become campaign committee	1 day	Wed 12/19/18	Wed 12/19/18
21	Notify auditor of upcoming board issue election - deadline	1 day	Thu 12/20/18	Thu 12/20/18
22	Bond issue campaign	46 days	Fri 12/21/18	Mon 2/4/19
23	Bond issue election	1 day	Tue 2/5/19	Tue 2/5/19

Schedule

ID	Task Name	Duration	Start	Finish
1	Comprehensive Facility Assessment & Prep message	50 days	Mon 6/4/18	Mon 7/23/18
2	Present Findings to Community	1 day	Tue 7/24/18	Tue 7/24/18
3	Solicit Volunteers for Steering Committee to lead Solution	14 days	Tue 7/24/18	Mon 8/6/18
4	Prioritize needs & develop solutions - Series of meetings	75 days	Wed 7/25/18	Sun 10/7/18
5	Present potential solutions	1 day	Mon 10/8/18	Mon 10/8/18
6	Listen to the steering committee and community surveys	14 days	Tue 10/9/18	Mon 10/22/18
7	Refine the concepts	13 days	Tue 10/23/18	Sun 11/4/18
8	Present to steering committee/survey	1 day	Mon 11/5/18	Mon 11/5/18
9	Analyze feedback. Develop Scenarios	20 days	Tue 11/6/18	Sun 11/25/18
10	Steering committee meeting to vote on scenarios	1 day	Mon 11/26/18	Mon 11/26/18
11	Fine tune selected scenario	13 days	Tue 11/27/18	Sun 12/9/18
12	Present plan to broader audience. Community Meeting	1 day	Mon 12/10/18	Mon 12/10/18
13	Analyze community feedback. Fine tune recommended solution	14 days	Tue 12/11/18	Mon 12/24/18
14	Steering committee re-group	6 days	Tue 12/25/18	Sun 12/30/18
15	Make final steering committee adjustments	6 days	Mon 12/31/18	Sat 1/5/19
16	Steering committee recommendation to board	1 day	Sun 1/6/19	Sun 1/6/19
17	Board review and adjustments	14 days	Mon 1/7/19	Sun 1/20/19
18	Board resolution to draft petition language	1 day	Mon 1/21/19	Mon 1/21/19
19	Draft petition language	7 days	Tue 1/22/19	Mon 1/28/19
20	Collect signatures for petition	14 days	Tue 1/29/19	Mon 2/11/19
21	Board resolution	1 day	Tue 2/12/19	Tue 2/12/19
22	Focus groups become campaign committee	1 day	Wed 2/13/19	Wed 2/13/19
23	Notify auditor of upcoming board issue election - deadline	1 day	Thu 2/14/19	Thu 2/14/19
24	Bond issue campaign	46 days	Fri 2/15/19	Mon 4/1/19
25	Bond issue election	1 day	Tue 4/2/19	Tue 4/2/19